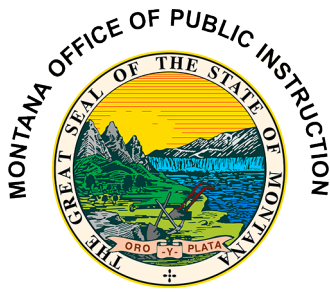


OPI Access, Applications, And Information for District Clerks

Action	Location	Contact
New user access		
Complete & submit the OPI School Finance Access form.	School Finance Access Request Form This form is used to request access the MAEFAIRS, Pupil Transportation, County, & School Contacts (Clerk only) applications	Donell Rosenthal (406) 444-3249
E-Grants <ul style="list-style-type: none"> ➤ Clerks must have the current Authorized Rep (AR) listed in School Contacts before a "New User" account can be requested on the E-Grants Welcome Page, or a modification can be requested for a user's current account/roles within the E-Grants system. ➤ Follow steps in the Security User Guide found in the Training Section on the E-Grants Welcome Page. ➤ Contact egrants@mt.gov with questions about transfers or problems. 	Welcome to E-Grants Login Page OPI Webpage: E-Grants	Egrants@mt.gov (406) 444-3680
School Finance Applications		
School Contacts <ul style="list-style-type: none"> ➤ Contacts listed on Budget & TFS forms: Chair, District Superintendent & Clerk ➤ AR (Authorized Representative) listed in E-Grants. ➤ Principals 	School Contacts Instructions OPI Secure Portal Access Request Form	CentralUpdates@mt.gov
MAEFAIRS <ul style="list-style-type: none"> ➤ TFS ➤ Budget ➤ Comp. Expenditure ➤ Tuition ➤ Dist. Enrollment 	OPI Secure Portal Access Request Form	Donell Rosenthal (406) 444-3249
Pupil Transportation <ul style="list-style-type: none"> ➤ Bus ➤ Individual Contract 	OPI Secure Portal Access Request Form	Donell Rosenthal (406) 461-9316

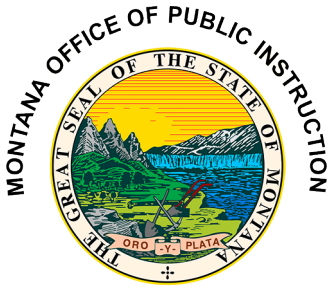
Please allow OPI personnel at least one full business day to respond to any voicemails or emails sent



OPI Access, Applications, And Information for District Superintendents

Action	Location	Contact
New user access		
Complete & submit the OPI School Finance Access form to gain access to the OPI Secure Portal .	School Finance Access Request Form This form is used to request access the MAEFAIRS, Pupil Transportation, County, & School Contacts (Clerk only) applications	Donell Rosenthal (406) 444-3249
E-Grants <ul style="list-style-type: none"> ➤ Clerks must have the current Authorized Rep (AR) listed in School Contacts before a "New User" account can be requested on the E-Grants Welcome Page, or a modification can be requested for a user's current account/roles within the E-Grants system. ➤ Follow steps in the Security User Guide found in the Training Section on the E-Grants Welcome Page. ➤ Contact egrants@mt.gov with questions about transfers or problems. 	E-Grants Login Page E-Grants Logins/Help other information	Egrants@mt.gov (406) 444-3680
OPI Jobs For Teachers	Jobs for Teachers	OPIJ4T@mt.gov
School Finance Applications		
MAEFAIRS <ul style="list-style-type: none"> ➤ TFS ➤ Budget ➤ Comp. Expenditure ➤ Tuition ➤ Dist. Enrollment 	OPI Secure Portal Access Request Form	Donell Rosenthal (406) 444-3249
Pupil Transportation <ul style="list-style-type: none"> ➤ Bus ➤ Individual Contract 	OPI Secure Portal Access Request Form	Donell Rosenthal (406) 444-3249

Please allow OPI personnel at least one full business day to respond to any voicemails or emails sent



OPI Access, Applications, And Information for County Superintendents

Action	Location	Contact
New user access		
Complete & submit the OPI School Finance Access form.	School Finance Access Request Form This form is used to request access the MAEFAIRS, Pupil Transportation, County, & School Contacts (Clerk only) applications	Donell Rosenthal (406) 444-3249
School Finance Applications		
County <ul style="list-style-type: none"> ➤ MAEFAIRS County ➤ Pupil Transportation County 	OPI Secure Portal Access Request Form	Donell Rosenthal (406) 444-3249
MAEFAIRS <ul style="list-style-type: none"> ➤ TFS ➤ Budget ➤ Comp. Expenditure ➤ Tuition ➤ Dist. Enrollment 	OPI Secure Portal Access Request Form	Donell Rosenthal (406) 444-3249
Pupil Transportation <ul style="list-style-type: none"> ➤ Bus ➤ Individual Contract 	OPI Secure Portal Access Request Form	Donell Rosenthal (406) 461-9316

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